



Litchfield Land Use Laws and Regulations
APPENDIX I – CONDITIONAL USE PERMIT (CUP) APPLICATION FORM

Adopted March 2, 2004

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To Be Completed By Applicant	7) Owner(s)	Name: _____ Address: _____ _____ Telephone: _____ Owner(s) Signature: _____ _____
1) Date of Submission ____/____/____		
2) Is Site Plan or Subdivision Approval Required for this Project? <input type="checkbox"/> Site Plan <input type="checkbox"/> Subdivision		
3) Location of Project: Address: _____ _____ Tax Map/Lot # _____	8) Agent or Contact if Different Than Owner(s)	Name: _____ Address: _____ _____ Telephone: _____ Agent(s) Signature: _____
4) Use: <input type="checkbox"/> Existing <input type="checkbox"/> Proposed	9) Required Application Material: a. Application Fee: <input type="checkbox"/> (\$_____)¹ <input type="checkbox"/> Fee Waived b. Abutters List & Fees (If CUP not included as part of properly noticed Site Plan or Subdivision review). <input type="checkbox"/> (\$_____)¹ <input type="checkbox"/> Separate notice required c. Three (3) copies, one (1) to NRPC Circuit Rider, of a letter specifying the reason for applying (Reference appropriate Zoning Section numbers) and provide any supporting materials. Submissions due fifteen (15) days prior to scheduled public hearing. d. Copy of relevant State permit application(s) prior to granting CUP and compliance with Section 406.00, <i>Conditional Use Permit</i> , and/or as set forth in CUP permit requirements under specific sections of the Town of Litchfield Zoning Ordinance, as amended	
5) Zoning & Overlay District(s) _____ _____	PLANNING DEPARTMENT USE ONLY ~ Do Not Write In This Section	
6) Is This Site Subject to ZBA Action? <input type="checkbox"/> Yes / Case # _____ <input type="checkbox"/> No #225I-66		
		1) Date of Public Hearing: ____/____/____ 2) Materials Submitted: _____ _____ 3) Fees Paid: <input type="checkbox"/> Application: \$_____; Abutter Notice: \$_____; Postage: \$_____; Other: \$_____ 4) Action of the Planning Board: <input type="checkbox"/> Granted; <input type="checkbox"/> Denied; <input type="checkbox"/> Approved with Conditions 5) DATE of ACTION: ____/____/____ CUP Permit # _____ 6) Certification / Town Clerk: _____ Date: ____/____/____

¹ As Per Litchfield Planning Board
 FEE SCHEDULE, as amended.